

**CTSA Education and Career Development  
Key Function Committee  
February 4, 2009**

**Meeting Summary**

**Report from the Strategic Goal Committees meeting January 26-27**

Dr. Gary Hunninghake (Iowa) provided an overview of the recent meeting of the four Strategic Goal Committees in Bethesda, MD. During the meeting, each of the SGCs were challenged to pick one goal to accomplish in the next 1-2 years. This goal committee decided to collaborate with Tom Pearson on the administrative supplement underway to compile a repository of courses which will be available via the NIH Clinical Center. Dr. Tom Pearson reported that CTSAAs have been contacted and asked to nominate courses from their institutions. Dr. Merchant added that the key difference between the administrative supplement and the SGC #2 initiative is that the goal committee would focus its efforts on housing the repository and other logistics such as taking courses for credit, which presents one of the most difficult challenges. The SGC Committee may also tackle tuition transfers.

**Career Mentoring Workgroup**

Dr. Michael Fleming (Wisconsin) reported that, in preparation for the annual meeting, he and his team have begun interviewing CTSA-based Education directors to obtain best practices and to come up with a consensus on how to align mentor-scholar expectations. The interviews will also help identify training exercises for KL2 appointees.

**Core Competency Workgroup**

Dr. Merchant reminded the Committee about the two Core Competency web conferences during which members of the Workgroup will review current drafts. Dr. Kathy Miner (Emory) has been retained to review the draft competencies and to provide expert recommendations.

**Optimizing Appointments for KL2 Career Development Awards**

Members of this Committee reviewed the white paper concerning the appointment of KL2 Career Development Awards. Participants offered full-fledged support, saying that the white paper adequately addressed their needs and concerns. The paper will be sent to the CTSA Consortium Executive Committee (CCEC) for consideration and then to the CTSA Consortium Steering Committee (CCSC). During this KFC teleconference, several people raised the issue of reporting and whether scholars supported by the institutional funds should be reported under the "U" component of the annual progress report. Although this reporting issue is distinct from the issue of commingling of CTSA award funds and institutional funds, it should also be raised to NCCR.

**Proposal regarding length of training for clinical and translational research**

On April 18, 2007 the 12 original CTSA PIs sent a letter to Dr. Anthony Hayward requesting a change in NIH policy whereby all institutes would adopt a uniform policy allowing up to 3 years of K12 (KL2) support followed by up to 5 years of K08 or K23 support. All 33 CTSA PIs who responded to the initial letter were in support. Drs. Hunninghake, Jackson, and Collier sent a letter to the PI Chairs strongly endorsing the prior recommendations. NIH is currently reviewing the proposal and following up with next steps. A copy of the letter, as well as the proposal, are available on the Wiki:

<https://www.ctsawiki.org/wiki/pages/viewpageattachments.action?pageId=22511864>

**National Meeting update**

Cindy Morris and Karen Weavers encouraged Committee members to sign up for the upcoming national meeting in Washington, DC. The website is currently up and ready for registrants. If faculty are interested

in contributing to the mentoring session or poster review, please contact Karen Weavers for more information. There is also a need for faculty to help facilitate mock study sections.

**Action Items**

1. Distribute ACRT national meeting registration site URL.