

**CTSA Education/Career Development
Key Function Committee Teleconference
Meeting Summary
May 6, 2009**

Welcome

Drs. Meyers and Merchant provided the formal welcome for the meeting.

CTSA Strategic Goal Committee #2: Monthly Update

Dr. Hunninghake (University of Iowa) provided an update regarding activities in the strategic goal committee. He reported on plans for the administrative supplement. The goal committee discussed a strategy to coordinate the submission of administrative supplement proposals to most effectively align projects with current Consortium needs. During the goal committee meeting, it was suggested that PIs share and compare plans regarding the administrative supplements. Drs. Hunninghake, Jackson, and Fleming plan to submit proposals related to core curriculum, core competency, and mentoring, which represent the three priorities of the education committee. Five other CTSA sites will participate and partner with Wisconsin on the mentoring supplement, including Columbia. Other members of the KFC also expressed interest in submitting proposals related to core competencies and mentoring.

Association for Clinical Research (ACRT) National Meeting

Karen Weavers provided a brief report of the national meeting in Washington, DC. The meeting hosted 400 attendees including 210 scholars and 29 NIH program officers representing 13 institutes. During the meeting, 130 scholar visits were scheduled. The response has been primarily positive, and there were good constructive comments to consider for next year. One observation from the meeting was that scholars did not necessarily know which questions to ask the NIH program officers. As a result, next year, the committee will create activities to help scholars better prepare for meetings with the NIH representatives. Another key consideration for next year is the timing of the mentor and mentee meetings. Since the meetings between scholars and program officers coincided with the mentors and mentees session, there were few mentees who showed up to the mentoring session. Next year, the planning committee will try to avoid simultaneous sessions. In the feedback, members of the Education KFC emphasized the importance of having some duplicative programs from year to year because in most cases, the scholars are attending the meeting for the first time. However, there should be a balance with new programs for returning scholars. The sentiment was shared in the committee that the poster session was the best to date. The mock study session also received very positive feedback. Planning is already underway for the next conference on April 6-7, 2010. The planning committee will work closely with Barry Collier and his emerging Society for Clinical and Translational Science.

Lifecycle of the physician scientist

Drs. Meyers and Merchant provided an overview of an illustration depicting the lifecycle of the physician scientist. Dr. Barbara Alving has expressed an interest in obtaining a better sense of the career lifecycle of the physician scientist. The Education Career Development KFC will be responsible in developing the initial draft. Participants on this call provided initial feedback to an early draft of the pathway, saying that it showed a "very reasonable starting point." The document will be very helpful to the mentors and mentees to think about the career path and trajectory of a physician scientist. It is especially important for the trainee to understand the path. This will be a very important document for everyone in the Consortium. Several committee members are interested in contributing to this effort including Fred Meyers and Gene Orringer. Michael Fleming will lead the effort. The document should be completed in a short timeframe, e.g. four to six months. The working group will need someone who is facile with Microsoft PowerPoint. For next iterations, a key consideration will include: where along the trajectory the K-mechanism should be placed.

Optimizing KL2 Appointments

As of the meeting date, the proposal submitted by the Consortium members regarding the issue of optimizing KL2 appointments has not been accepted by grants management. Dr. Lichtenstein will continue to be in touch with Dr. Merchant and others at NCRR to stay abreast of updates.

Setting the agenda for the coming year

Dr. Meyers commented that this Committee has been an incubator of great ideas, and Dr. Hunninghake concurred that many of the education ideas that have come before the CTSA Executive Committee and NCRR have been initiated by the KFC. Dr. Meyers commended the group for a job well done in the past year and said that there are numerous work products to show. As the KFC moves forward, committee representatives should consider how best to link the competencies to curriculum. Something to consider is how best to encourage cross-institutional mentors and mentees through online networking and videoconferencing. The Committee should use technology to advance training of clinical and translational scientists. If committee members have any ideas for the KFC, they are asked to raise them.

Update regarding vice chair candidates

The Committee will hold elections at the end of May to identify the Chair Elect/Vice Chair of the Committee. The Vice Chair will serve a one year term and subsequently transition to the Chairmanship of the Committee. Currently, the two candidates are Drs. Howard Bauchner (Boston University) and Michael Fleming (University of Wisconsin).

Action Items

1. Follow up on updates regarding KL2 appointments.
2. Schedule meetings of the mentoring group to discuss the physician scientists lifecycle document.
3. Conduct elections for Chair Elect position.