

**CTSA Education/Career Development  
Key Function Committee Teleconference  
Meeting Summary  
March 4, 2009**

**Strategic Goal Committee #2 (SGC #2) Update**

Dr. Gary Hunninghake (Iowa) summarized the previous month's strategic goal committee meeting. During that meeting, Dr. Hunninghake and Dr. Rebecca Jackson (Ohio State) proposed three working groups in order to effectively address and accomplish the strategic goals of this Committee. The three proposed groups will address the priority to develop a core curriculum addressing the needs of clinical and translational investigators; developing core competencies; and promoting career mentoring. The groups will be led by Drs. Hunninghake and Jackson, and Dr. Bob Sherwin (Yale), respectively. Dr. Hunninghake also announced that the "optimizing KL2 appointments" proposal was endorsed by the CTSA Consortium Executive Committee (CCEC) on Tuesday, February 24. Next steps will include a review of the proposal by Dr. Barbara Alving (NCRR).

Dr. Hunninghake also provided a summary of the white paper regarding the NIH Clinical Center's (NIH CC) role in hosting CTSA courses. The goal of this initiative is create a web-based learning tool that would serve as basis for a clinical research curriculum. The learning tool and content would be housed, stored, and supervised by NIH CC. NCRR has received this plan favorably. SGC#2 Committee members suggested consulting with BERD, Public Private Partnerships, and the Regulatory Ethics KFCs which are interested in participating in this effort. Efforts will be combined with Dr. Tom Pearson's administrative supplement (see below).

**Core Curriculum Efforts**

Dr. Tom Pearson updated the Committee on the one year administrative supplement designed to compile courses. A PhD candidate at University of Rochester is currently examining courses that have been submitted and is in the process of cataloging the resources. These efforts going to be integrated with parallel efforts in SGC #2. Both Drs. Meyers and Pearson have been asked to join the SGC#2 advisory group to develop a plan for online repository of courses being housed at the NIH CC.

**Annual Clinical and Translational Annual Meeting Update**

Karen Weavers provided the update regarding registration for the national meeting. There are 140 scholars who are currently registered. The deadline for abstract submissions has been extended to March 9, 2009. Please note that the submission of abstracts consists of a two-step process for scholars. Once abstracts are received, they will be compiled, and a CD of all abstracts will be sent to all the scholars. If a scholar does not submit an abstract, he or she cannot attend a mock study section because it will be not be readily apparent to which group the scholar should be assigned. All attendees should please register for the meeting by March 31. A reduced registration fee is available through March 23, 2009. The other important announcement is that the planning committee is actively recruiting faculty and mentors who can facilitate the events for speed mentoring and poster reviews. If Committee members are interested in speed mentoring or poster reviews, they are encouraged to contact Karen Weavers. The Education Key Function Committee will meet face-to-face at 7am ET on April 14. During this time, participants will hear updates from the task forces. There will also be a CTSA-specific luncheon.