

CTSA Strategic Goal Four Committee Monthly Meeting

October 26, 2009

Attendees: DJ McCloskey, NCRR; J.Sachs, NCRR; L. Michener, Duke; F.Wolf, University of Washington; S. Aguilar-Gaxiola, UC Davis; M. Goode, University of Texas; H. Pincus, Columbia; J. Tsevat, University of Cincinnati; I. Ostrom, NCRR; H. Selker, Tufts; J. Wasser; Dr. Tom Concannon, Tufts; A. West, Emory; S. Pauker, Tufts.

I. Welcome and introductions

Dr. Michener provided the formal welcome to the meeting.

II. Strategic Goal Committee Four: Face-to-Face Meeting:

Dr. Michener provided the update for SGC 4A in Dr. Greenland's absence. Both the SGC 4A CE and 4B CER Workgroups synergized nicely and their mandates fit in well with the overall CTSA program goals. Both CE and CER emerged from the face-to-face meeting as high priorities on the list of the things that CTSA members should be focusing on.

III. Exploration of synergies between SGC 4A Community Engaged Research and SGC 4B Comparative Effectiveness Research

SGC 4A: Community Engaged Research Workgroup needs to expand its sense of community to include not just the local community but other stakeholders as well. SGC 4B CER Workgroup is critical to making more of these connections, and there is significant expertise within the CER community. There was a request from the 4A CE group to 4B CER group to identify effective interventions in the community and evaluate those efforts. There will also be a need to work with the Informatics KFC to identify data elements that should be gathered and what the informatics needs are. The first step in this process will be the Research Networking meeting at NIH's Natcher Auditorium on Wednesday, October 28th, 2009.

One request from the SGC 4B CER Workgroup to the SGC4A Community Engaged Research Workgroup was for 4A CE to help identify what a 4B CER consultative project might look like for CER. An expansion of the 4A CE Consultative Service has been approved, but the Committee is also looking at a parallel CER consultation project that could work in tandem with the Community Engagement Consultative Service. Dr. Harry Selker and Dr. Lori Carter-Edwards are supposed to talk about this effort.

The current goal is not to make specific plans, but to create a structure for the two groups to collaborate. Both SGC Workgroups are looking for experts in the science of dissemination.

IV. Expected deliverables

- **Joining of the SGC 4A Community Engaged Research Networking Subgroup and the SGC 4B Networking Activities Deliverable Workgroup**

The group discussed whether there should be a joint workgroup between the SGC 4A-1 Community Engaged Research Workgroup (chaired by Dr. Phil Greenland) and the 4B-4 Networking Activities Deliverable Workgroup (chaired by Drs. Tom Concannon and Steve Pauker). Instead of creating an entirely new group, the Committee agreed to combine interested members of the two existing groups.

Jenna will assist with scheduling the use of the standing 4A-1 Community Engaged Research Networking meeting time for combined meetings for 4A-1 Community Engaged Research Networking group and the 4B-4 Networking Activities group. The new meeting time will be during the regular 4A-1 Community Engaged Research Networking meeting time, which is 3rd Monday of month at 11:00 EST.

V. Exploration of formation of CER Key Function Committee

There was no objection to the creation of the CER KFC, but there is also no formal approval for creating the committee. Dr. Iris Obrams believes that this issue will be discussed on the CCEC (Executive Committee) call tomorrow. Dr. Harry Selker explained that CER is a growing area of interest and there are a lot of people across the CTSA Consortium to who want to work with CER. Currently there is no aggregate place for that, but a KFC would provide that (whereas the SGC committee is not the place for that). 65 people have agreed to be the CER contact at their CTSA site. Staffing could be an issue if a new KFC is created.

Jenna will circulate the list of 65 CER CTSA contacts internally within the SGC 4 Committee so that the Committee may gauge interest in CER. Jenna will also determine how many of the CER contacts are community engagement people and how many are duplicates.

The above details will be discussed at the CCEC meeting tomorrow.

VI. Proposed meetings

- **October 28, 2009 Research Networking Meeting**

The purpose of the meeting is to identify where the common needs are between Informatics and CER. The SG 3 Committee is also involved with this and the following shared needs have been identified:

- 1) Virtual networking tools
- 2) In-person networking tools
- 3) Data tools

Dr. Michener has been working on CER use cases for the October 28th meeting. There was a suggestion that CE also be included in this meeting.

- **CER Stakeholder Meeting December 14, 2009**

The overarching idea of this meeting is to engage those with whom CTSA should be working. The purpose of the meeting is to reach out to those with whom we might work with a goal of having about 50% of meeting attendees be from outside of CTSA. For example, links can be established with PhRMA, HRQ (workforce development), and the VA.

VII. Key Decisions and Outcomes

It was agreed at the Face-to-Face meeting that SCG 4B CER Deliverable Workgroups 4B-1 CER Capacity and Needs Assessment, 4B-3 CER Methods, and 4B-5 CER Workforce and Development would merge. Individual deliverables for those workgroups are still in their final stages, but once those deliverables are complete, the groups will work together.

The SGC 4B-2 White Paper Workgroup may be able to go on sabbatical.

The 4B-5 Workforce and Development and 4B-3 CER Methods Workgroups groups may meet separately if they wish. A suggestion was made for similar groups to meet jointly monthly while retaining their own identities and meeting separately if needed.

Action Items

1. Volunteers who are interested in working on linkages between 4A CE and 4B CER should contact Dr. Harry Selker.
2. Jenna will send a poll to confirm a monthly meeting on the 3rd Monday of the month at 11:00 EST for the 4A-1 Community Engaged Research Networking subgroup and then 4B-4 Networking Activities subgroup. Members of the SGC 4B-4 Networking Activities group in particular should make a note of this proposed new time.
3. Stakeholder suggestions for CER Stakeholder meeting on December 14, 2009 should be sent to Dr. Tom Concannon.
4. Co-chairs will discuss group mergers, particularly on the issue of whether it makes sense to merge the workgroups after current deliverables are in.
5. At a later date, the SGC 4 Committee will reach back to PIs with the list of CER contacts for PI approval.
6. Dr. Michener will send out additional CE use cases for the Research Networking Meeting. Group members with suggestions for use cases should send those suggestions to Dr. Michener and copied them to Dr. Jody Sachs.

Next meeting date: Monday, November 23rd, 2009 at 11:00 AM EST.