

**CTSA Strategic Goal Committee Four:**

January 12, 2009

Teleconference

**Meeting Summary**

**Attendees:** M. Sufian, NCRR; M.E. Michel, NIDA; L. Michener, Duke; S. Aguilar-Gaxiola, UC Davis; B. Moquin, NCCAM; DJ McCloskey, NCRR; P. Greenland, Northwestern; J. Sachs, NCRR; G. Petrie, Case Western; H. Selker, Tufts; B. Ramsey, University of Washington; A. West, Emory; C. Caughman, NCRR; A. Austin, University of Michigan, H. Pincus, Columbia

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The purpose of the teleconference was to discuss and determine the priorities for Strategic Goal Committee Four. In determining the priorities, it is essential for the priorities to be logical in scope. The priorities also must be realistic and achievable, otherwise it is likely that there will be significant “push back” in pursuing the work associated with the priorities. It is important to establish who will be assigned to leading the various priorities. The face-to-face meeting for the Strategic Goal Committees will occur at the end of January and each of the goal committees will be charged with presenting their respective priorities.

Strategic Goal Committee Four originally drafted four priorities. In re-examining the priorities, the Committee felt it was necessary to draft an additional priority because of the necessity to include health care delivery and medical practice. One of the recommendations offered in refining the priorities, is to consider the overarching strategic goals, and how it is possible to draw on the availability of resources as well as the work being conducted at individual sites.

The priorities may be created as sub-goals of the two main goals which are to develop a national model for community engagement and engage the community in public health policy and the research to develop public health policy. The Goal Committee will assess the work the Community Engagement Key Function Committee has completed as it relates to the priorities. To begin this assessment, Drs. Aguilar-Gaxiola and Michener will draft timelines, milestones and deliverables for the various priorities. Lastly, Goal Committee Four will explore how the priorities bridge or relate to the work of the other Key Function Committees such as Evaluation, Informatics and Education.

The Committee revised the priorities to read:

1. Catalogue, disseminate, and support implementation of best practices for community engaged research.
2. Facilitate and link community-based research networks and the needed infrastructure to implement and evaluate interventions for community engaged research.
3. Develop competencies, curricula and training focused on programs for community engaged, health services, and health policy research

4. Develop methods to support the translation and implementation of research results into practice across the healthcare system, including health services and health policy research, comparative effectiveness research, and research into the generation and implementation of evidence based medicine
5. Facilitate the generation of information that supports healthcare practice and policy that will enhance health.

**Action Items:**

1. Drs. Aguilar-Gaxiola and Michener will draft the deliverables and timelines for the five priorities and will send the document to Dr. Selker.
2. Dr. Aguilar-Gaxiola and Dr Michener will compile information regarding activities that have been completed by the Community Engagement Key Function Committee as they relate to the work of the Goal Committee.
3. Dr Greenland will draft a proposal statement and statement of purpose.
4. A poll will be created to determine the meeting date for the Committee.
5. A draft agenda for the face-to-face meeting will be sent to the Committee.