

**Education and Career Development Key Function Committee
Wednesday, December 2, 1pm ET
Meeting Summary**

Core Competency Webinar

Dr. Meyers provided an update on the Core Competency Webinar, which is scheduled to take place on Friday, December 11th, from 2:00-3:30 PM ET.

The goal of the meeting will be to present the core competencies that have been developed, discuss how the competencies can be implemented, develop and link the competencies to curriculum, and discuss how the competencies can be evaluated at local institutions.

For those who have questions about the Core Competencies, please e-mail Huda Aden (aden_huda@bah.com). Your questions will be addressed during the webinar.

Evaluation Working Group

Dr. Rubio provided an update on the new Evaluation Working Group. In total, 27 people have volunteered for the group. The first meeting will take place on December 16th at 11:00 AM ET.

The goal of the group will be to discuss the evaluation of education to determine if local metrics can be developed to evaluate training programs at local institutions. The Committee agreed that by developing these common metrics it will help local institutions develop their annual reports and help new CTSA institutions that are seeking guidance on training programs.

Mentor Working Group Update

Dr. Fleming provided an update on the Mentor Working Group that recently met in Chicago.

The group has decided to write a series of white papers to develop effective mentoring practices. The white paper topics will include aligning the expectations and needs of the mentee and mentor among others.

The group aims to have the first series of white papers available by early spring 2010.

Updates on upcoming Scholar and Trainee meetings

Dr. Rubio provided an update on the Scholar and Trainee meeting on April 5-7, 2010 in Washington, D.C. Registration for the meeting is scheduled to open later this week.

Dr. Rubio announced The Educator of the Year Award that will be presented at the meeting and encouraged the group to submit nominations through the website.

She also encouraged all scholars to submit abstracts for the meeting. The deadline to submit abstracts is January 26th at 11:59 PM ET.

For more information please visit:

<http://acrtraining.org/2010-annual-meeting/find-out-more>

Other Business

Strategic Goal Committee #2 will hold its annual meeting on January 27-28 in Bethesda, MD. The goal of the meeting will be to outline the career path of clinical and translational researchers.

Also, for questions regarding Training Programs, please visit:

http://www.ncrr.nih.gov/clinical_research_resources/clinical_and_translational_science_awards/CTSA_questions_&_answers_training.asp