

**CTSA Communications Key Function Committee**  
Quarterly Web Meeting

December 18, 2008, 12 Noon ET

**AGENDA**

- I. **Update: CTSAweb.org reorganization** (Kameha Kidd, 5 min)
- II. **Update: Collaboration Facilitation** (Mini Kahlon, 10 min)
- III. **Update: Share Center** (Mini Kahlon and Chris Kelleher, 10 min)
- IV. **Systems and Information Management Group: final report** (Kent Anderson, 5 min)
- V. **Media/Public Relations Group: status update** (Cindy McConnell and Ina Parvanova, 10 min)
- VI. **Update: Activities of the Communications KFC and aligning to the Strategic Goals** (Kameha Kidd, 10 min)
- VII. **Brainstorming activity: Map Key Function Committee priorities to goals of the Consortium** (All, 20 mins)
  - a. Review Previous list
  - b. Review Strategic Goals/live mapping of expertise
- VIII. **Election for new committee leadership** (Tom Fogg, 10 min)
- IX. **Discussion: Ideas for face-to-face meeting 2009** (Mini Kahlon, 10 min)