

CTSA Strategic Goal Committee Four

Enhancing the Health of Our Communities and the Nation

April 27, 2009

Attendees: H. Selker, Tufts University; L. Michener, Duke University; P.Greenland, Northwestern University; C. Caughman, NCRR; B. Moquin, NCRR; J. Sachs, NCRR; G. Petrie, Case Western; DJ McCloskey, NCRR; H. Pincus, Columbia;

- Drs. Selker and Greenland provided the welcome for the Goal Committee meeting.
- **Implementation Workgroup progress:** Dr. Greenland gave an overview of the teleconference meeting between Strategic Goal Committee Three, the Research Networking Group and Strategic Goal Committee Four in mid-April. During the teleconference, members discussed the development of a database for community engaged research and identified activities that are overlapping among the two Committees and Research Networking Group. Goal Committee Four is currently in the planning stages of what should be included in the system. Other key activities and deliverables associated with the Implementation Workgroup were also reviewed including the submission of two American Recovery Reinvestment Act (ARRA) supplement one on collaboration through the Resource Development Workgroup and the other from the CE-KFC addressing continuation of the CE Consult service. There is also an ongoing effort to revise the Centers for Disease Control Principles of Community Engagement publication. Upon its completion, the goal is to send the revised version to print and make it available for online distribution. The Best Practices in Community Engagement Monograph that was compiled by participants of the regional workshops that took place last year, was recently submitted again for Key Function Committee review. In the coming weeks, it will be determined whether the monograph will be printed or placed online. The Implementation Workgroup agreed to meet every third Monday at 11 AM ET.

- **Strategic Goal Four and Consortium Key Function Committees:** SGC Four interfaces with several Key Function Committees within the Consortium. Key Function Committees include the Evaluation Committee, the Communications Committee and the Education/Career Development Key Function Committee. There has been a significant amount of interfacing with the Education/Career Development Committee in the development of community engaged core competencies and ethics which also tie to the competencies. The interfacing with the Communications Key Function Committee is directly related to the need to be incorporated in communication streams throughout the Consortium. The Goal Committee will explore whether it should have a representative participating in the regularly scheduled Evaluation Key Function Committee meetings. The Goal Committee will not add more people to the Committee for the purposes of liaising, but rather will add individuals on an ad hoc basis as needed and will keep individuals informed as needed.
- **Comparative Effectiveness Workgroup progress:** The Committee reviewed the progress of the 4B Comparative Effectiveness Workgroup. All subgroups are established and have met once as of last week. Subgroup 4B-1 is proceeding with the development and plans for the conduct of a capacity and needs assessment as well as a review and revision of the CER definition. The goal is to develop a quick web based survey of current capacities of each CTSA. Subgroup members have been asked to identify domains of capacity regarding CER. Subgroup 4B-1 will gather and collect information and put out the survey in two weeks and have information ready to incorporate the white paper. Subgroup 4B-2 will await the release of the Institute of Medicine (IOM) report which is due at the beginning of July. In the interim the subgroup will draft a paper, in anticipation of the release of the IOM report. Subgroup 4B-3 is the group focusing on methods development. They are working on a definitional assessment of CER. Some members of the subgroup actually serve on the IOM Committee as well. Lastly, the 4B-4 subgroup is working on the planning of two meetings which will enlist a variety of stakeholders to accomplish the goal of facilitating links and networking among the potential participants of CER.
- **ARRA update:** Deadlines for the submission of applications are rapidly approaching. Several of the activities that the Goal Committee is working on may be supported by linkage to supplements. The revision of the Principles of Community Engagement booklet may be one such activity. Dr. Selker plans to apply for a supplement to help

support the efforts of the Comparative Effectiveness Workgroup, and will explore the U13 and R13 grants to fund the meetings associated with subgroup 4B-4. There is no direct competition between the Implementation Workgroup and the Comparative Effectiveness Workgroups in the application for supplements, so clarification is important in the submission of supplement applications.

Key Decisions:

1. Strategic Goal Committee Four will meet on the fourth Monday of each month at 11 AM ET.
2. The SCG Goal 4a subgroup will meet on the third Monday of each month at 11am.
3. The conveners for each of the subgroups of the Comparative Effectiveness Workgroup will be invited to the monthly Strategic Goal Committee Four meetings.