

**CTSA Community Engagement KFC Monthly Webconference
August 27, 2010 at 12:00 pm ET****MEETING SUMMARY**

Attendees: Marilyn Laken, MUSC; Brenda Motsinger, UNC Chapel Hill; Mickey Eder, Chicago; Phil Greenland, Northwestern; Jen Greenier, UC Davis; Mark Spofford, Oregon; Athena Philis-Tsimikas, Scripps; Barbara Dancy, UI Chicago; Lynne Richardson, Mount Sinai; Mary Anne McDonald, Duke; Paula Fleisher, UC San Francisco; Lisa Schrader, Mayo; Thelma Hurd, UT San Antonio; Rhonda McClinton-Brown, Stanford Office of Community Health; Anne Markus, George Washington; Jill Evans, Stanford; Heather Young, UC Davis; Stephen Teach, Children's National Medical Center; Edith Parker, Iowa; Chanita Hughes-Halbert, Pennsylvania; Madrid Poultney, Mount Sinai; Lynn Bosco, NIH/OBSSR; Jan Hogle, UW Madison; Sarah Greene, Group Health; Russell Rothman, Vanderbilt; Leigh Quarles, Columbia; Michele Abraham, Case Western Reserve; Linda Ziegahn, UC Davis; Claudia Calhoun, NYU; Sharon Gillespie, Ohio State; Amy Lemke, Northwestern; Jenny Cook, Duke; Carolyn Leung, Tufts; Bill Elwood, NIH/OBSSR; Donna Jo McCloskey, NIH/NCRR; Shelia Broyles, UC San Diego; Carol Smathers, Ohio State; Nancy Dunham, UW Madison; Romulo de Castro, Charles Drew; Carol Ferrans, UI Chicago; Mariano Rey, NYU; Michele Cravey, Texas; Lainie Ross, Chicago; Alejandra Aguirre, Columbia; Neely Williams, Vanderbilt; Lawrence Kleinman, Mount Sinai; Linda Cottler, Washington; Colleen De Luca, Northwestern; Hal Strelnick, Albert Einstein; Larry Green, Colorado; Barbara Moquin, NIH/NIDA; Nina Wallerstein, New Mexico; Nick Gaich, Stanford; Leslie Boone, Vanderbilt; Rich Kalish, Boston; Marty McDermott, UI Chicago; Suzanne Nelson, Johns Hopkins; Lloyd Michener, Duke; Brett Kissela, Cincinnati; David Warner, Mayo; Cornelia Ramsey, Virginia Commonwealth; Michele Kipke, USC; Veronica Villela Perez, UT San Antonio; Andria Reyes, Mount Sinai; Catlin Rideout, NYU; Tamera Coyne-Beasley, North Carolina; Stephen Linder, UT Houston; Cindy Henrich, Arkansas; Cody Haight, Children's Hospital Los Angeles

I. Community Partners Integration Workgroup Update

- The Community Partners Integration Workgroup is designed to integrate community partners and academically-based researchers in community engagement activities. The workgroup is currently discussing outreach tools, including a workgroup fact sheet.
- The workgroup has inaugurated two new Community Co-Chairs: Corliss McKeever and Neely Williams. Sarah Greene will be transitioning from the Academic Co-Chair position at the end of this calendar year.
- Members interested in joining the Community Partners Integration Workgroup should email Nicole Morales (morales_nicole_m@bah.com). Additional information about the workgroup is available on the CTSA website and Wiki.

II. Best Practices of Community Engagement Task Force Update

- The Best Practices of Community Engagement Task Force, chaired by Lloyd Michener, focuses on identifying, condensing, and disseminating best practices of community engagement. Deliverables include a monograph for community partners and an academic paper aimed

towards academic health centers. The monograph is in final stages, and will be circulated to the KFC for comments, with a brief turnaround time.

III. Outcomes of Community Engagement Workgroup Update

- The Outcomes of Community Engagement Workgroup, co-chaired by Mickey Eder and Carol Ferrans, is working to determine the expected outcomes of community engaged research, and how they can be effectively measured and documented for the benefit of all CTSA.
- The workgroup has two sub-groups: the Context Subcommittee, which is develop a concise approach for evaluating the context in which research occurs within the community, and the Metrics Subcommittee, which developed a logic model to identify common community engagement features across CTSA.
- Linda Cottler will share the one-page community health worker interview document with the Outcomes Workgroup to be added to the inventory of community engagement outcomes measures.
- Members interested in joining the Outcomes of Community Engagement Workgroup should email Mickey Eder (edem@accesscommunityhealth.net), and Carol Ferrans (cferrans@uic.edu), and Nicole Morales.

IV. Resource Development Workgroup Update

- The Resource Development Workgroup, chaired by Linda Cottler, seeks to leverage more resources for CTSA community engagement programs. During the monthly workgroup teleconferences, members are invited to speak about activities within their respective CTSA to encourage collaborations between CTSA and inventory current efforts.
- Workgroup members submit grants collectively to build upon each other's activities and promote literature on the challenges of conducting community engaged research within an academic institution. Betty Tai (NIH/NIDA) has also suggested an inventory of CTSA KFCs to identify which groups are working with Federally Qualified Health Centers (FQHCs).
- The workgroup created the Sentinel Network, through an ARRA supplement, for the collection and dissemination of community data and develop best practices for community health workers. Please contact Linda Cottler (cottler@epi.wustl.edu) for more information.
- The Resource Development Workgroup is interested in inventorying current international community engagement collaborations, which would promote opportunities for career development, exchange of methodologies, and identification of ethics best practices amongst international partners.
- There is increased collaboration across federal agencies, including interagency workgroups, to share lessons learned and develop a common structure for improving the health of the nation. Members should be on the lookout for RFAs that promote collaboration between CTSA and

other groups, such as the Federally Qualified Health Centers (FQHCs) and the Department of Veterans Affairs (VA).

- Members interested in joining the Resource Development Workgroup should email Nicole Morales. Please also indicate if you are interested in the international community engagement inventory efforts.

IV. Community Benefit and Tax Exemption Presentation – David Warner

- The IRS 990 form (which is required for federal tax exemption) was revised in 2007 to maximize transparency, accuracy and efficiency. It now includes “Schedule H,” which defines what community-benefit and how to quantify it. This form also determines a hospital’s community benefit-related expenses as a percentage of total expenses. Schedule H requires a description of how the organization’s community building activities promote the health of the community it serves.
- As part of the recent healthcare reform legislation, the IRS also instituted a new code section (IRC Section 501r), which requires hospitals to conduct a Community Health Needs Assessment in order to qualify for tax-exempt status. The assessment must incorporate input from representatives across the community, including those with public health expertise. The assessment must be available publicly and must include an implementation strategy.
- As a result of these two requirements, CE cores may be asked by their related hospitals to help with documentation of current community engagement programs, to help plan for coordinated health needs assessments of the community, and to identify how those needs might be more effectively met.

V. Other Action Items:

- Older CTSA sites should reach out to new CTSA sites in close geographic proximity in order to provide an additional source of support and information. Information about the 2010 awardees is available at: http://www.ncrr.nih.gov/publications/pdf/ctsa_factsheet.pdf.
- New CTSA sites interested in learning more about the Community Engagement Consultative Service should email Jenny Cook (jennifer.cook@duke.edu) and Lori Carter-Edwards (lori.c.edwards@duke.edu).
- NIH OppNet released an eighth funding opportunity - R13 applications for scientific meetings. Information about OppNet’s FY2011 FOA is available at: <http://oppnet.nih.gov/funding-current-funding.asp>. Please contact Bill Elwood (william.elwood@nih.hhs.gov) with any additional questions.

The next teleconference will be held on Friday, September 24 at 12:00 pm ET.