

**CTSA Community Engagement KFC Monthly Teleconference
July 23, 2010 at 12:00 pm ET****MEETING SUMMARY**

Attendees: Donna Jo McCloskey, NCRR; Lucy Savitz, Utah; Catlin Rideout, NYU; Nicole Morales, Booz Allen; Richard Kalish, Boston; Steve Pauker, Tufts; Elisabeth Martinez, Texas; Sergio Aguilar-Gaxiola, UC Davis; Bill Elwood, OBSSR; Jen Greenier, UC Davis; Lloyd Michener, Duke; Madrid Poultney, Mount Sinai; Mary Anne McDonald, Duke; Mary Ellen Lawless, Case Western; Mickey Eder, Chicago; Nana Bennett, Rochester; Nick Gaich, Stanford; Phil Greenland, Northwestern; Rowena Dolor, Duke; Shauntice Allen, UAB; Susan LeBailly, Northwestern; Jan Hogle, Wisconsin; Jenelle Quenneville, MUSC; Laurel Leslie, Tufts; Helen Binns, Northwestern; Lynn Bosco, OBSSR; Dan Blumenthal, Emory; Lainie Ross, Chicago; Jenny Cook, Duke; Kate Stewart, Arkansas; Kevin Grumbach, UCSF; Larry Kleinman, Mount Sinai; Suzanne Heurtin-Roberts, NCI; Linda Zieghan, UC Davis; Lori Carter-Edwards, Duke; Deborah Burnet, Chicago; Shannon Gillespie, Ohio; Michele Cravey, UTMB; Rhonda McClinton-Brown, Stanford; Chris Atchinson, Iowa; Sheila Gutter, Cornell; Larry Green, Denver; Jennifer Huang, Cincinnati; Bobbi Bradley, Wisconsin-Madison; Monica Ruiz, Scripps; Nancy Dunham, Wisconsin-Madison; Rick Deyo, OHSU; Kate Stewart, Arkansas; Kimberley Lakes, UC Irvine; Stanley Bassin, UC Irvine; Naomi Cottoms, Arkansas; Molly Dwyer-White, Michigan; Marilyn Laken, Medical University of South Carolina; Carol Ferrans, UI Chicago; Larry Green, UC Denver; Ellen Goldstein, UC San Francisco; Bradley Doebbeling, Indiana; Paul Marantz, Albert Einstein; Carolyn Sampsele, UM Ann Arbor; James Holahan, Weill Cornell Medical College; Kathleen Stevens, UT Health Science Center San Antonio; Tom Concannon, Tufts; Lee Bell, UM Ann Arbor; Michele Abraham, Case Western Reserve; Mickey Eder, Chicago; Kathy Nokes, Weill Cornell Medical College; Thelma Hurd, UT Health Science Center San Antonio; Jenelle Quenneville, Medical University of South Carolina; Liliana Uribe-Bruce, Scripps; Karen Hacker, Harvard; William Elwood, OBSSR; Nancy Bennett, Rochester; Frederic De Pourcq, Yale; Deborah Burnet, Chicago; Al Richmond, NC Chapel Hill; Elisabeth Martinez, UT Health Science Center San Antonio; Mary Olson, Tri-County Rural Health Network; Naomi Cottoms, Tri-County Rural Health Network; Sergio Aguilar-Gaxiola, UC Davis; Paul Targonski, Mayo; Alejandra Aguirre, Columbia; Jessica Holzer, Johns Hopkins; Russell Rothman, Vanderbilt; Jen Kauper-Brown, Northwestern; Steve Pauker, Tufts

I. On-boarding New CTSA Sites

The CTSA consortium has expanded to include nine new institutions, including:

- Children's National Medical Center, Washington, DC
- Georgetown University with Howard University, Washington, DC
- Medical College of Wisconsin, Milwaukee
- University of California, Irvine
- University of California, San Diego
- University of Massachusetts, Worcester
- University of New Mexico Health Sciences Center, Albuquerque
- University of Southern California, Los Angeles
- Virginia Commonwealth University, Richmond

In order to help the new CTSA sites acclimate, committee members discussed various options for onboarding the new sites, including: the Community Engagement Consult Service (CECS) and a mentorship program between current and new CTSA sites. Committee members were also encouraged to identify ad-hoc opportunities to engage with new sites within their geographic areas.

Every CTSA site is eligible for a consultation through the Community Engagement Consult Service (CECS), which is funded through an ARRA administrative supplement. CECS allows CTSA sites to identify a focus area of the consortium and work with consultants to identify best practices. CECS will continue through July 2011.

On August 27, the PIs of the new CTSA sites will learn more about the CTSA systems including the Wiki, as well as the leadership structure of the consortium.

II. Prevention Research Centers (PRCs) and CTSA sites

Lloyd Michener circulated a list of academic institutions with both CTSA sites and Prevention Research Centers (PRCs) obtained from JoAnne Grunbaum from the Centers for Disease Control and Prevention (CDC) and encouraged collaboration between CTSA sites and PRCs. Committee members highlighted a variety of ways in which PRCs have served as a link between CTSA sites and other institutions.

III. Educational Competencies Workgroup - Learning Objectives

Mary Anne McDonald spoke to the committee about the learning objectives developed for the community-engaged research competencies. The learning objectives provide guidance to CTSA sites on fulfilling the educational competencies that were adopted in 2009. This work parallels efforts of other national groups such as AAMC.

Once disseminated to the CE KFC, the learning objectives will be open for a one-month comment period, closing on Friday, August 27. The workgroup seeks to complete the SGC approval process by October.

IV. Networking Workgroup – “Federation of Research Networks”

The “Federation of Research Networks” is an initiative to connect various research networks around community engagement. Phil Greenland, Dan Campion, and David Meltzer are working to develop a manuscript from the May 27th face-to-face meeting. The group may also submit a R13 grant proposal to hold a secondary face-to-face meeting to discuss the logistics and value of developing this federation.

V. Announcements

- The Ethics Key Function Committee is working on two smaller projects: a training project for community partners on human subject protection, led by Emily Anderson, and a second training module on led by Stephanie Solomon. A third project on biobanks is also in the planning stages.

- As part of the updated SGC Four communication structure, six workgroups from the CE and CER KFCs will provide verbal and written updates on progress, timelines, and challenges to SGC Four.
- The Office of the National Coordinator for Health Information Technology is holding hearings on population metrics such as community outcomes of care. Extensive information is available online from the June 25 Health Information Technology Policy Committee Meeting (link: (http://healthit.hhs.gov/portal/server.pt/community/healthit_hhs_gov_policy_past_meetings/1814#062510))
- Lloyd Michener discussed the recent IRS regulation changes that require community engagement projects within non-profit hospitals to be documented in order to maintain the hospital's non-profit status.
- The meeting materials from the CTSA - OBSSR Workshop face-to-face meeting on May 11 are available on the CTSA CE KFC Wiki. Once finalized, the meeting report will also be made available online.
- Jennifer Greenier (UC Davis), a member of the Education KFC, will serve as liaison to our CE KFC and will participate in the CE KFC monthly calls.

VI. Action Items

- Nicole Morales will disseminate the Educational Competencies Workgroup's CEnR Learning Objectives for a one month comment period. Please submit all comments to Mary Anne McDonald (maryanne.mcdonald@duke.edu) by Friday, August 27.
- Please reach out to Lainie Ross (lross@uchicago.edu) with any questions about current Ethics KFC activities or to become a member of the Ethics KFC.
- CTSA's interested in participating in a mentorship program with new CTSA's should email Donna Jo McCloskey (mccloskd@mail.nih.gov) and Nicole Morales.
- Members interested in the Networking Workgroup's "Federation of Research Networks" (or those who have experience with similar initiatives) should email Lloyd Michener (miche001@mc.duke.edu).
- Nicole Morales (morales_nicole_m@bah.com) will disseminate a list of academic institutions that have both a Prevention Research Center (PRC) and a CTSA.
- Lloyd Michener encourages members to reach out to local non-profit hospitals to discuss the recent IRS regulation changes and offer expertise on community engagement initiatives.

The next teleconference will be held on Friday, August 27th at 12:00 pm ET.