

CTSA Community Engagement Key Function Committee**February 26, 2010**

Attendees: DJ McCloskey, NCRR; S. Aguilar-Gaxiola, UC Davis; Chuck Vukotich, Pittsburgh; M Laken, Medical University of South Carolina; S. Gutter, Cornell. T. Brewer, Ohio State; M. Cravey (for S. Petronella) University of Texas Medical Branch; L. Cottler, Washington University; B Rumala, Rockefeller; R. Kalish, Boston University; J. Henderson, Boston University; N. Cross Dunham, University of Wisconsin-Madison ; R. Kelley, National Minority AIDS Council; J. Coulter, University of Iowa; S. Lyons, The University of Alabama at Birmingham ; MA McDonald, Duke; B. Gregory, Duke; F. De Pourcq, Yale; L. Carter Edwards, Duke; M. Moquin, NIH; Lynn Bosco, NIH; R. Petryshyn, NCI; P. Marantz, Albert Einstein; C. Calhoun, NYU; G. Corbie Smith, UNC; B. Dancy, University of Illinois; C. Ferrans, University of Illinois at Chicago ; K. Stewart, University of Arkansas; M. White, University of Michigan; M. Abraham, Case Western Reserve University ; D. Warner, Mayo; Nana Bennett, Rochester; C. Wagner, Medical University of South Carolina; B. Motsinger, UNC; L. Michener, Duke; L. Zieghan, UC Davis; J. Finkelstein, Harvard; J. Sonke, University of Florida; J. Valenzuela, Cincinnati; T. Hurd, The University of Texas Health Science Center at San Antonio; S. Greene, University of Washington; C. Rideout, New York University School of Medicine; P. Fleisher, University of California, San Francisco; H. Strelnick, Albert Einstein; M. Ruiz, Scripps; S. Le Bailly, Northwestern University; R. Rothman, Vanderbilt; L. Savitz, The University of Utah; D. Blumenthal, Morehouse School of Medicine; K. Nokes, Weill Cornell; J. Evans, Stanford; A. Reyes, Mount Sinai; C. Leung, Tufts.

I. Welcome

Dr. Michener formally welcomed members to the meeting. The meeting minutes from January were approved.

II. Workgroup Updates and Announcements**a. Educational Competencies Workgroup – Mary Anne McDonald**

There are five core competencies for community engagement, and the Educational Competencies Workgroup has formed a sub-groups that will develop four to eight learning objectives for each competency. Currently the group is working to match teaching materials to competencies. The group has received only 23 examples of teaching materials from 6 CTSA's and more materials are both needed and welcomed. Submissions may be sent to Mary Anne McDonald.

b. Resource Development Workgroup – Linda Cottler

This Workgroup continues to leverage more resources for community engaged research and identify opportunities that are of interest to Consortium members such as papers, publications, grant sources, and partnerships between and among CTSA institutions. The Workgroup is also focusing on sharing knowledge on various areas of community engaged research.

c. Publications Taskforce – Sergio Aguilar-Gaxiola

Because of the significant interest in the community engagement work of the CTSA's, there is a great need to have CTSA work published in peer-reviewed publications. The purpose of the Publications Taskforce is to look at ways to document and disseminate information about the work of the CE KFC. As a reminder, before publications generated within the CE KFC proceed for

publication, the work must pass through the CE KFC Publications Taskforce, the SGC 4 Publications Taskforce, the CTSA publications Committee, and then on to the Pls. Dr. Aguilar-Gaxiola encouraged members to contribute to publications.

III. School Based Research and Practice Network – Chuck Vukotich

Chuck Vukotich is a representative from the CTSI at the University of Pittsburgh in the Graduate School for Public Health Practice. He is currently working with school-based research in an effort to connect schools to investigators and is focused on translating science into practice and policy for school districts. The purpose of Chuck Vukotich's participation in today's meeting is to connect with others who are working intensely with schools.

In response, Nancy Dunham described the outreach process at the University of Wisconsin. She has found in her conversations with school district administrators that there is great interest in research on behalf of schools. Marilyn Laken from the Medical University of South Carolina stated that her institution is working with 8 school districts in the 'stroke belt' in South Carolina. Sergio Aguilar-Gaxiola also recommended that Chuck look into the CTSA Science Education Program Awards (SEPA) and mentioned Tony Beck's work in Pittsburgh as being of possible interest.

IV. National Minority AIDS Council – Robin Kelley

Robin Kelley spoke to the KFC on behalf of the National Minority AIDS Council (NMAC). The NMAC was founded in 1987 with the original mission to raise awareness of AIDS in communities of color. Now, the Council is looking into the social determinants of health and health disparity issues. The NMAC works mostly with the community but is looking to increase its institutional involvement. Those interested in the National Minority AIDS Council should contact Robin Kelley at RKelley@nmac.org.

V. White Paper: Defining Translation – Lucy Savitz

There is a 20-person group working on a white paper to define translation. The purpose of the white paper is to accomplish the following aims: (1) describe the landscape of research translation given the growing numbers of frameworks; (2) recommend a uniform way to think about research translation that supports our efforts; and (3) describe the challenges and gaps in research translation. Thus far, this group has convened a large group of interested investigators who have contributed to a library of alternative research translation frameworks. The group is finishing up a "straw man" outline for distribution together with a modified Delphi form for achieving consensus that will allow us to arrive at the recommendation in #2 above. The group plans to complete the white paper in time for the May 12, 2010 CE KFC face-to-face meeting.

VI. Updates on May meetings:

1. May 11, 2010 OBSSR meeting update – Paul Marantz

The May 11, 2010 OBSSR meeting is designed for those who will be doing research using behavioral or social science research (BSSR) or BSSR methods. A draft agenda for the meeting has been distributed to the CE KFC and the hope is that each CTSA institution will send a representative to the meeting. The audience for the meeting is CTSA investigators and researchers who have an interest in promoting BSSR at CTSA. Expected outcomes of the meeting include some proposal recommendations and ideas for better engaging in BSSR at CTSA. Dr. Marantz also called for panelists to present programs, courses, and approaches that are taken around BSSR at their institution.

2. May 12, 2010 CE KFC meeting update – Lloyd Michener

The agenda for the May 12, 2010 CE KFC face-to-face meeting has been distributed to the CE KFC. The purpose of this annual meeting is not only to review the KFC's past activities but also to map out future consortium activities. There will be space for two participants from each CTSA, which may include an active community member representative.

Call for posters for May 12, 2010 CE KFC

The May 12, 2010 Community Engagement KFC Face-to-Face meeting will include a poster session to highlight successes and lessons learned in community engaged research. The theme of the poster session is "Advancing the Science of Community Engaged Research." All evidence-based work will be accepted, including program evaluations, tools and their psychometrics, outcomes of scientific projects, and there will be space for 60 posters. Following this CE KFC meeting, participants will receive a call for poster abstracts, the deadline for which is March 17, 2010.

3. May 13-14 Science of CE Conference update – Barbara Gregory

Barbara Gregory provided an update on the planned R13 Science of Community Engagement Conference. This conference may change locations based on some restrictions on hosting the meeting at a government facility. Members of the CE KFC will be updated as more information becomes available.

VII. Announcement regarding partnerships with the VA and health departments

In the coming weeks, the VA will roll-out a clinical redesign program that looks at groups of veterans for variations in health outcomes across populations. The work of the CE KFC committee has become of great interest to the VA and CTSA's may receive enquiries about such partnerships. CTSA institutions are also asked to reach out to their local health departments if they have not already done so.

VII. Next steps:

- Discuss the best ways to share materials amongst CE KFC participants
- Request an update from CE KFC workgroups that are collaborating with the Ethics KFC

Action Items:

- 1) Useful references related to Community Engagement may be sent to Jenny Cook jennifer.cook@duke.edu
- 2) Community engagement learning materials may be sent to Mary Anne McDonald maryanne.mcdonald@duke.edu
- 3) Participants with examples of school-based community-engaged research should e-mail Chuck Vukotich VukotichC@edc.pitt.edu
- 4) Those interested in the National Minority AIDS Council should contact Robin Kelley RKelley@nmac.org
- 5) Kristin Kennedy will distribute guide for mentors and mentees from the National Institute of Drug Abuse once it is received (Kennedy_Kristin@bah.com)
- 6) Poster abstracts for the CE KFC face-to-face meeting on May 12, 2010 should be sent to Linda Cottler by March 17, 2010 cottler@epi.wustl.edu