

CTSA Community Engagement Key Function Committee (CE KFC)**April 23, 2010**

Attendees: Donna Jo McCloskey, NCCR; Chau Trinh-Shevrin, New York University; Erika Cottrell, OCTRI; Paul Marantz, Albert Einstein College of Medicine; Jonathan Finkelstein, Harvard Medical School; Tracy Brewer, Ohio State University; Naomi Cottoms, University of Arkansas Medical Sciences Center; Dr. Mariano Rey, NYU Langone Medical Center; Deborah Burnet, University of Chicago; Alejandra Aguirre, Columbia University; Jill Evans, Stanford University; Mary Ellen Lawless, Stanford University; Paula Fleisher, UC San Francisco; Alex Kemper, Duke University; Monica Ruiz, The Scripps Research Institute; Carol Ferrans, University of Illinois at Chicago; Susan Lyons, Univ of AL at Birmingham; Sheila Gutter, Weill Cornell Medical College; Jenelle Quenneville, The Medical University of South Carolina; Lawrence Kleinman, Mount Sinai School of Medicine; Kathleen Nokes, Cornell/Hunter Nursing; Frederic De Pourcq, Yale University; Lori Carter-Edwards, Duke University Medical Center; Marc Gourevitch, NYU School of Medicine; Paul Targonski, Mayo Clinic; Ron Ackermann, Indiana CTSI; Linda Ziegahn, UC Davis; Lynn Bosco, NIH/OBSSR; Catlin Rideout, NYU; Carolyn Leung, Tufts CTSI; Emily Hardwick, Indiana CTSI; Athena Philis-Tsimikas, Scripps Whittier Diabetes Institute; Lea Rivera Todaro, Mount Sinai; Susan LeBailly, Northwestern; Claudia Calhoun, NYU School of Medicine; Kevin Grumbach, UCSF; Richard Kalish, Boston University; Iris Obrams, NCCR; Sergio Aguilar-Gaxiola, UC Davis; Lee Bell, University of Michigan (MICH); Mary Anne McDonald, Duke; Jessica Holzer, Johns Hopkins University; Brenda M. Motsinger, University of North Carolina at Chapel Hill; Elizabeth Reifsnider, University of Texas Medical Branch; Nick Gaich, Stanford; Marilyn Laken, The Medical University of South Carolina; Barbara Gregory, Duke; Suzanne Nelson, Johns Hopkins; Crystal Evans, Johns Hopkins University; Richard Deyo, OHSU; Shauntice Allen, University of Alabama, Birmingham; Sarah Greene, ITHS/Group Health Research Institute; Jeffrey Schulden, NIDA.

I. Welcome

Dr. Michener formally welcomed CE KFC members to the meeting and the meeting summary from March was approved.

II. Updates on May 2010 face-to-face meetings**1. May 12, 2010 CE KFC meeting update – Dr. Michener**

The annual CE KFC face-to-face meeting will be held on May 12, 2010. The updated agenda is attached. Workgroups should have received a PowerPoint template for the workgroup breakout session so that members may begin to work on the presentation in advance of the May 12, 2010 face-to-face meeting. Completing the template in advance is not required, but may be helpful to your workgroup.

Additional posters may be accommodated. If you would like to submit an abstract to be considered, please email Linda Cottler and copy Kristin Kennedy by May 3.

2. May 13-14 Science of CE Conference update – Barbara Gregory

Barbara Gregory provided an update on the Partnering to Improve Health: The Science of Community Engagement Conference which will be held at the Sheraton National hotel in Arlington, VA from May 13-14, 2010. The registration site is now closed because the meeting has reached capacity; 310 members plan to attend. 60 posters were submitted and capacity has been reached for posters. The final agenda will be distributed today. All speakers have been confirmed, and no more hotel rooms are available.

3. NIDA-sponsored meeting – May 26, 2010 – Jeff Schulden

The National Institution on Drug Abuse (NIDA) is sponsoring a meeting on May 26, 2010 as an add-on to the SGC 4 face-to-face meeting. The purpose of the meeting is to discuss strategies for advancing drug abuse research and collaboration with CTSA's. A registration site has been distributed to CE KFC members and individuals who are interested in attending are encouraged to register.

4. SGC 4 Networking Face-to-Face Meeting – May 27, 2010 – David Warner

The annual SGC 4 face-to-face meeting is scheduled for May 27, 2010 at the Natcher Auditorium in Bethesda, MD. The purpose of the meeting is to gather high-level people with an interest in the development of a national clinical research network to discuss major issues around this effort.

III. Workgroup Updates and Announcements

a. Educational Competencies - Mary Anne McDonald

There are five sub-groups working on each competency. Currently, competencies are still being developed. In the future, the competencies will be mapped to curricula. The group is still looking to collect educational materials. Those materials can be sent to Mary Anne McDonald (maryanne.mcdonald@duke.edu).

b. Publications – Sergio Aguilar-Gaxiola

Because of the significant interest in the community engagement work of the CTSA's, there is a greater need to have CTSA work published in peer-reviewed publications. The purpose of the Publications Taskforce is to look at ways to document and disseminate information about the work of the CE KFC. As a reminder, before publications generated within the CE KFC proceed for publication, the work must pass through the CE KFC Publications Taskforce, the SGC 4 Publications Taskforce, the CTSA publications Committee, and then on to the PIs. Dr. Aguilar-Gaxiola encouraged members to contribute to publications.

III. Administrative Supplements (PRIMER AND CECS)

Community Engagement Consultative Service (CECS)

The Community Engagement Consultative Service is funded by NCRHR, and all CTSA sites are eligible to receive a site visit to receive a consultation with a community engagement expert in regarding best practices for community engagement. These consultants can travel to the CTSA site, or representatives from the CTSA can travel to meet with the consultant.

- CECS I (one consultant) - 2008-2009:

- Outstanding reimbursement paperwork remains for Utah, Michigan, UC Davis, Mayo Clinic, and Vanderbilt. Please send this paperwork as soon as possible. Please contact Sarah Weaver (sarah.weaver@duke.edu) or Lori Carter-Edwards (lori.c.edwards@duke.edu) with any questions.
- CECS II (paired team of consultants) - 2009-2011:
 - Two CTSAs have completed the service. Service is for all current 46 CTSAs.
 - Regions will convene at least twice during this period to share experiences from the visits, lessons learned, and actions taken. Regional coordinators will have a teleconference on May 5, 2010 to learn the details of their roles and gather information to share with the CTSAs within their respective regions.

PRIMER

The main objective of the PRIMER project was to identify and address research infrastructure needs that were commonly reported by Clinical and Translational Science Awards (CTSA) representatives, and those in Practice-Based Research Networks (PBRN). Supplemental funds were used to develop resources for collaboration that would meet the needs across the lifespan of a project. These tools are available online at: www.Reserachtoolkit.org. Currently, the PRIMER project is in the dissemination phase and is being presented at upcoming various conferences.

IV. Update on Translation White Paper (Paul Targonski)

The Translation White Paper Workgroup has more than 20 individual members (This has been good in that there is much interest and diverse perspectives represented, but it has also been challenging to get the group together). So far, a straw person outline of the white paper has been developed and vetted that on a group call. Currently the Workgroup is breaking into small groups of volunteers on the four sections of the paper; leads on these sections will be responsible for coordination. Small works groups are also moving forward to complete their assignments. Ultimately, the Workgroup plans to work towards publication in the peer reviewed literature and recent held a discussion about authorship.

V. CC-CHOC (Alex Kemper)

Dr. Alex Kemper, co-chair of the CTSA Consortium Child Health Oversight Committee (CC-CHOC) made a brief presentation to the CE KFC. Dr. Kemper announced that the CC-CHOC is looking forward to working with the CE KFC

The CTSA Consortium Child Health Oversight Committee provides a unique national forum for CTSA investigators and NIH scientists to identify collaborative opportunities to facilitate child health clinical and translational research through the CTSA program. The CC-CHOC works to identify barriers, set priorities for developing collaborative solutions and standard approaches to address the unique challenges in child health research, and recommend strategies that can be implemented across the CTSA program to the CTSA Steering Committee

Please contact Dr. Kemper at kempe006@mc.duke.edu for more information on the CC-CHOC (particularly the CC-CHOC T2 Research Workgroup). Members may also reference the CC-CHOC Wiki page at: <https://www.ctsawiki.org/wiki/display/Peds/Pediatric+Research+T2+Workgroup>

VI. Health reform, 'accountable care', and CTSA institutions

Dr. Michener initiated a brief discussion amongst members of the group to determine what, if any, changes have been occurring based on recent legislation regarding accountable care.

ACTION ITEMS:

1. **Dr. Michener** will send the legislation on accountable care to **Kristin Kennedy** for distribution to the group. Kristin will forward that to the CE KFC.