

Community Engagement Steering Committee February 29, 2008

<https://webmeeting.nih.gov/p94495241/>

Attendees: D.J. McCloskey (NIH Coordinator); L. Michener, Duke (CTSA Co-Chair); V. Pemberton, (NHLBI); B Tai NIDA (NIH Coordinator); D. Warner, Mayo; M. DeHaven, Dallas; K. Nokes, Cornell; R. Petryshyn, NCI; J. Hinman, Emory; L. Ziegahn, UC Davis; R. Edminson, NCI; N. Bennett, Rochester; C. Balch, Johns Hopkins; N. Murray; D. Blumenthal; S. Nelson, Johns Hopkins; N. Benedict, Texas; D. Rosenblum, NCCR; S. Gehlert, Chicago; H. Meissner, NIH; L.Cottler, Washington University; L. Robbins; L.A. Jensen; P. Carney, OHSU; P. Fishman, U Washington; B. Ewigman, Chicago; E. N. Dunham, Wisconsin; M. Baun, Houston; A.Sawczuk, NCCR; P. Fleischer, UCSF; M. White, Ann Arbor; R. Joskow, NCCR; M. Fitzpatrick, UCSF; K. Erwin, Moorehouse; B. Boden-Albala, Columbia; R. Kost, Rockefeller; E. Davis, BAH; J. Goldstein, BAH; Others not identified in Adobe Connect

Absent: D. Alexander, NICHD; T. Beck, NCCR; B. Beech, Vanderbilt; L. Bell, UPenn;; D. Buchwald, U Washington; R. Dittus, Vanderbilt; J. Hickner, Chicago; L. Higgs, Pittsburgh; C. Halbert, UPenn; G. Jenkins, OER; E. Larson, U Washington; S. McClure, NCCR; D. Meyers, AHRQ; R. Nowjack-Raymer, NIDCR; A. Sehgal, Case Western; L. Szczech, Duke; M. Verklan, Texas; R. Lantigua, Columbia; C. Sampsel, Ann Arbor; M.Sayre,NCCR; L.Michener, Duke; C. Caughman, NCCR; P. Einhorn; L. Minasian (NCI);D. Musselman, Emory; J. Dunbar-Jacob, Pittsburgh; L. Baldwin, U Washington; J. Ickovics, Yale; S. Aguilar-Gaxiola, UC Davis (Co-Chair); C. Dennison;Johns Hopkins; Y. Joosten, Vanderbilt; E. Goldstein, UCSF; K. Grumbach, UCSF; I. Orams, NCCR;

I. Welcome (Lloyd Michener)

Dr. Michener provided the welcome for the meeting and informed the Committee that Sergio Aguilar-Gaxiola would not be in attendance.

II. Approval of Minutes (Lloyd Michener)

The minutes from January's meeting were formally approved by the Committee.

III. New Members (DJ McCloskey)

Dr. Mark Drezner, a principal investigator at the University of Wisconsin-Madison, will serve as a liaison between the Community Engagement Steering Committee and the CCOC. Liaisons serve 1-2 years with the option for a renewable term. They serve as an advocate for the Committee and are invited to attend all meetings to share priorities with the CCOC.

IV. Reports from Workgroup members

a. Regional Workshop Workgroups (Lloyd Michener)

The Workgroup has been very active. There are five regions that have been formed. The groups are in the process of getting organized, developing an agenda, and finding ways to exchange information. Various organizations in each region will have the opportunity to participate in the workshops. A technical writer will staff the workshops in all the regions and there will be a journal article authored on lessons learned. Dr. Meissner of the NIH Office of Behavioral Social Science Research (OBSSR) informed the Workgroup that there may be supplemental funds to help support the regional workshops. The OBSSR application will be sent to the whole Committee.

b. CAPP (DJ McCloskey)

Dr. McCloskey provided a quick reminder of what CCOPs are and why the CAPP Workgroup was formed. Members were informed that Betty Tai will present at the next CAPP meeting on March 13, 2008. The group is currently working to compile information regarding CCOPs at CTSA sites. A request was recently sent to David Lanier of AHRQ regarding information about PBRNs.

c. May 9 Workshop (DJ McCloskey)

Background regarding the May 9th Workshop was provided to membership. The Workshop is a collaborative effort with NCCR and other organizations like AAMC, AHRQ, HRSA, CDC and APTR. The Workshop is one full day, and will begin at 8:30 and conclude at 4 PM. The welcome will be provided by Dr. Alving. There are two keynote sessions. The first session will be led by key note speaker Dr. Thomas Koon. The second session is titled: Effective Strategies for Dissemination, Diffusion and Adoption. Dr. Woolf will lead this keynote session. There are three panel sessions moderated by various individuals. The Workshop will conclude with Dr. Robert Kolodner's closing remarks. Members were encouraged to register to attend the Workshop. The registration website link will be re-circulated to the Committee.

V. Communication of Site Accomplishments (Lloyd Michener/ DJ McCloskey)

Representatives from the Committee presented information on site accomplishments to the PIs one week ago. The presentation addressed the progress of year 1 including establishing an active steering committee and working groups as well as the organization of workshops on best practices. Additionally, the Committee has established links to other CTSA committees and other agencies and associations including CDCs and HRSA.

VI. Education Workshop Report January 31, 2008 (Mary Ann McDonald)

The NCCR Education Workshop on Defining Core Competencies was held in Bethesda on January 31, 2008. The purpose of the meeting was to define core competencies for Masters and PhD students in clinical and translational science. One of the significant questions identified was who is eligible to enroll in MS and PhD programs. Community engagement was not on the agenda for this workshop. Additionally, the measurement of

levels of competencies needs to be addressed. It is important that there is an organized presence from the community engagement group. Community engagement should be included in the existing track. Committees should develop their own recommendations for education in areas they are interested in. At the University of Rochester there is a course that has been developed for Master's students that includes community engagement. It was decided by the Committee to convene a workgroup to work on Community Engagement Core Curriculum. A page on the Wiki will be developed that will serve as a workspace.

Some suggestions for the Committee were to generate a white paper regarding community engagement and education and to look at the Wiki space for the Education / Career Development Steering Committee. In addition, the work of the Education Committee for the Regional Workshops may provide a good beginning point for goals and objectives that could be share with the CTSA Education Committee.

VII. Med Ed Portal (Lloyd Michener)

www.aamc.org/mededportal

The Med Ed Portal is currently undergoing renovation and expansion. . It is an online publication that offers peer review for teaching resources and serves as a resource to help faculty publish and share educational resources. Med Ed Portal is a service funded by the AAMC, and is particularly interested in helping disseminate any materials produced by the CTSA's.

VIII. Expectations of Committee (Lloyd Michener)

Dr. Michener gave a brief overview of the CTSA consortium as a cooperative agreement, where flexible participation is expected. Recently, there has been development of subcommittees and workgroups. Over time Committee members should participate in these workgroups. Members may fulfill the expectation of the CTSA award by participating in the national consortium. Additionally, in the coming months, two to three CTSA sites will provide an update during the meetings. In the coming months, Molly White from Michigan, Nancy Bennett from Rochester and Lloyd Michener from Duke University will provide updates.

VIII. September Face to Face Meeting (Lloyd Michener)

A face to face meeting for Committee members will be held in September in Bethesda, MD. An e-mail will be generated and circulated with a website address, where members can indicate their preference for a date in September.

X. Action Items

#	Action Items	Owner	Due Date
1	Send May 9, 2008 Workshop web site link to committee	Jenna Goldstein	3/2/08
2	Send e-mail to membership regarding selection of a date for a face to face	Jenna Goldstein	3/5/08
3	Provide website link for med portal in	Jenna	3/3/08

#	Action Items	Owner	Due Date
	meeting summary	Goldstein	
4	Develop page on Wiki, for curriculum discussion	Jenna Goldstein	3/5/08
5	Send OBSSR application for supplemental funding to Committee	Dr. McCloskey	3/6/08
6	Add site accomplishments agenda item for next month's meeting	Jenna Goldstein	N/A