

## **Community Engagement Key Function Committee Monthly Meeting**

**December 19, 2008**

Attendees: D. Blumenthal, Emory; L. Michener, Duke; S. Aguilar-Gaxiola, UC Davis; D. Warner, Mayo; J. Ickovics, Yale; B. Moquin, NCCAM; S. Allen, UAB; R. Deyo, OHSU; M.A. McDonald; J. Coulter, IA; J. Hogle, Wisconsin; M. Parchment, UT-San Antonio; M.E. Wewers, OSU, N. Hood, OSU; M. Michael, UAB; R. Garcia, Boston University; C. Hughes-Halbert, Penn; B. Tai, NIDA; M. DeHaven, UT-Southwestern; V. Pemberton, NHLBI; L. Schrader, Mayo; DJ McCloskey, NCCR; N. Murray, UT-Houston; N. Correa, UT-Houston; J. Dunbar-Jacobs, Pittsburgh; G. Corbie-Smith, UNC; D. Johnson, Chicago; K. Kaufer Christoffel, Northwestern; P. Greenland, Northwestern; S. Baker, Alabama; K. Fiscella, Rochester

### **I. Welcome to the meeting (Drs. Michener and Aguilar-Gaxiola)**

Drs. Aguilar-Gaxiola and Michener provided the formal welcome for the meeting.

### **II. Addressing the role of the Key Function Committee in the strategic planning process (Dr. Philip Greenland)**

Dr. Greenland, co-chair of CTSA Strategic Goal Committee Four spoke to the Key Function Committee. Both Drs. Greenland and Selker are attempting to determine how the Strategic Goal Committee and the Key Function Committee can interact and work together. Their sense is that the work of the Strategic Goal Committee is to establish priorities regarding public health for the entire CTSA consortium. The Strategic Goal Committee wants to receive input from the Key Function Committee, as there is a natural link between the two Committees.

During a teleconference earlier this week, the Goal Committee has identified four priorities that it will report on to the Consortium Steering Committee. The four priorities include the identification, dissemination and implementation of best practices, forming and facilitating practice based research networks, development and funding of curricula and training programs and engagement of the community in public health policy on issues that impact the CTSA's. The Goal Committee has member representation from the KFC and representatives from

the Evaluation and the Education Key Function Committee. The PIs have demonstrated an interest in involvement with the development of priorities. In the identification of these priorities, it is essential to evaluate what is reasonable to expect of the CTSA institutions in terms of the depth and breadth of the goals and work to be accomplished.

### **III. Upcoming meetings**

#### **a. May 14-15, 2009 NIH Workshop**

The workshop will occur on May 14-15, 2009 at the Natcher conference center on the NIH campus. A planning committee has been assembled with many of the same committee members from last year's workshop. The Committee will begin to compile an agenda and incorporate a theme of community and academic partnerships.

#### **b. January 26-27 Strategic Goal Committees meeting, Bethesda, MD**

A meeting of several representatives of each goal committee will occur on January 26-27, 2009. Drs. McCloskey, Aguilar-Gaxiola, Michener, Selker and Greenland all serve on Strategic Goal Committee Four and are committed to attending.

#### **c. Update from AAMC meeting**

Recently, there was a AAMC meeting with members of the CTSA Education/Career Development Key Function Committee, members of the CDC, HRSA and other organizations. Several priorities were discussed including the development of a common set of core competencies in community engaged research across the various groups.

### **IV. Committee activities**

#### **a. Connections: CTSA and networks**

The Key Function Committee has been working to address how community engaged groups can link with CTSA networks. Some of the networks the Committee has explored through the CAPP Workgroup include the HRSA networks, the primary care networks, the prevention research networks and others. A spreadsheet has been compiled which documents the various network connections with the individual CTSA's. The spreadsheet will be re-sent to Key Function Committee members and each institution is asked to populate the spreadsheet.

#### b. Community Engagement Consultative Service

Dr. Michener explained that the consultative service is designed to supplement the community engagement regional workshops with a service providing guidance on how CTSAAs can work more effectively with communities as well as a web-based listing of best community engagement practices and experts. The project will be conducted from September 2008 through August 2009. The CTSAAs will be involved in completion of the self-assessment form, help to identify consultants and the scheduling of consultant visits.

#### c. HRSA : pursuit of work with CTSAAs and impacting public policy

Committee members discussed the importance of CTSA institutions connecting with HRSA and the wider community about what it takes to improve health. Recent health forums on behalf of the incoming Health and Human Services Tom Daschle, were referenced as part of the ongoing dialogue regarding barriers for members of various communities to getting the health care they need. Partnerships between academic health centers and community health centers also need to be explored in greater depth.

#### **V. Next meeting: January 23, 2008 at 12 Noon ET**