

Minutes from January 21, 2009 planning meeting for the PREW web-based conference

present:

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Web-based meeting date/time:

- April 21, 2009 (this date was chosen to not conflict with spring break, Passover, and Easter)
- Time: 8:00am-2:00pm Pacific Time

Format

- Web-based
- Each institution will be asked to set up a central auditorium for their site
 - Individuals will participate in the conference with colleagues at their institution thereby facilitating discussion
 - Limits the number of connections to the web conference thereby speeding the system
- Presenters will use a web-cam
 - Participants will be able to see the presenters
 - Presenters can also use the PowerPoint function to use slides during the presentation
- Consider pro-con format
 - For each proposed method (central IRB, reciprocal IRB approval, etc.), one presenter would give a brief (10-15 min) presentation in favor of this method followed by a brief counter argument to illustrate both the pros and cons of each potential solution
- Open discussion among participants
 - Consider general discussion after each method, after each section of the program, or at the end of all presentation
 - Will need to work out details of how to hold such a discussion
 - Call in to a line so that participants can actually speak to the entire audience
 - Use instant messaging so that the conference coordinator can read comments to the group
 - Other options?

Planning meetings

- Three planning meetings
- One hour duration, afternoon, on a Wednesday, Thursday, and a Friday in February

- Wrap-up meeting to finalize the agenda, format, and speakers attended by this planning committee in late February/early March.
- Widely publicized to allow maximal participation in conference planning

Publicizing

- CC-CHOC members
- CRE-KFC members
- RK-KFC members
- Community Engagement KFC members (this group has devoted time and projects to improving the IRB process in their centers-perhaps we could get them interested in the pediatric cause.)
- CTSA PIs
- Ask these individual to forward to stake holders at their institutions
 - Pediatric faculty, staff, investigators, patient advocates
 - IRB chairs, directors, committee members
 - Legal department
 - Bioethics faculty
 - others?
- Industry
 - which one's? (it will be difficult to invite some and not others and not be accused of showing favoritism. We could possibly make PhRMA aware and let them disseminate to their constituents)
- Organizations
 - IRB listserv
 - ASBH
 - AMA
 - AAMC
 - NCI CIRB members
 - Independent IRBs
 - Research Participants
 - Community physicians (who often don't have access to a university IRB)
 - others?
- Government
 - NCRR, NICHD, other NIH, VA (I think they are moving in the direction of a central review agency with a "special population"-maybe we can learn something from their efforts)
 - OHRP/SACHRP
 - FDA Pediatric Ethics subcommittee
 - office of the Secretary of Health & Human Services
 - members of congress staff
 - others?