

**CTSA Consortium BERD Evaluation Group Meeting August 25, 2009
Meeting Summary**

Participation: D. del Junco, Texas-Houston (Chair); R. Bhole, UT-Southwestern; S. Chow, Duke; D. DeMets, Wisconsin-Madison; F. Harrell, Vanderbilt; S. Hurwitz, Harvard; L. Johnson, NCCAM; T. Karrison, Chicago; M. Kutner, Emory; C. Lindsell, Cincinnati; M. Lindstrom, Wisconsin-Madison; P. Miller, Washington Univ; P. Nietert, South Carolina; I. O Abrams, NCRR; R. Oster, Alabama-Birmingham; D. Rubio, Pittsburgh; P. Wakim, NIDA.

Topic	Presenter(s)	Comments	Decision/Next Steps
<i>Developing the Remaining Four Areas:</i> Tracking BERD Activities on the National Level	Drs. Chow, Lindstrom, Thurston and Torner	The most current edition of the document is posted on the BERD Evaluation page on the Wiki. (https://www.ctsawiki.org/wiki/x/B4H5)	All members should take a few minutes to review the document and provide feedback.
<i>Developing the Remaining Four Areas:</i> Stories of Investigators	Drs. Rubio, del Junco, Kutner, and Wittkowski	Stories from a number of institutions were received. Dr. del Junco expressed much appreciation to those who did submit stories in such a short period of time.	Now being compiled by NCRR.
<i>Developing the Remaining Four Areas:</i> Tracking the Mentoring of Investigators	Dr. Hurwitz and Morrow	Dr. Hurwitz put together a survey of her own and distributed it to her consultants on education. Two of the surveys have been completed so far.	Dr. Hurwitz will report back at the next meeting. If the survey works well, others can use it for their own consultants and investigators.

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<p><i>Developing the Remaining Four Areas:</i></p> <p>Operational Definitions Regarding Reporting on Journals</p>	<p>Drs. Oster, Lindstrom and Wittkowski</p>	<p>Drs. Oster and Lindstrom developed a document/list on the matter.</p>	<p>Dr. Oster will send a list to Sum, who will send to the entire group for comments.</p>
<p>Publication of BERD Evaluation Guidelines Document</p>	<p>Drs. Rubio, Lindsell, Bhore, and del Junco</p>	<p>Everyone has been responsive and active on their portion of the project; Dr. Rubio is putting everything together and will be getting it out for review soon.</p>	<p>There should be a fairly final draft ready for review by the entire BERD KFC in approximately one month.</p> <p>Looking to publish the manuscript in the journal Stats in Medicine as well as the new CTS Journal.</p> <p>If anyone wishes to join the effort, please e-mail Dr. Rubio.</p> <p>Upon approval by the BERD KFC, the document will need to go through the new CTSA publication committee.</p>
<p>Implementation of Metrics</p>	<p>Drs. Rubio and Bhore</p>	<p>Tabled for the time being</p>	<p>Will resume after work on the manuscript is complete.</p>
<p>Sharing tools – tracking system</p>	<p>Del Junco</p>	<p>Suggestion by Frank to use a tracking system to share tools across the consortium.</p> <p>Can we get a sense of what level of detail people want to record, and what tools are out there to do that.</p>	<p>Chris can present his experiences at the next F2F BERD KFC meeting, or if we hold a web conference.</p>
<p>New/Other Business</p>	<p>Dr. del Junco</p>	<p><u><i>F2F Meeting in November.</i></u></p>	<p>An organizing committee will need to be formed. Drs. del</p>

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		<p>Members of the Evaluation group thought it would be helpful to have the face-to-face meeting this November, rather than April 2010, to help determine the future path of the Evaluation group as well as outlining the vision of the overall KFC. A face-to-face meeting would also provide an opportunity to provide an orientation for members from the newly awarded CTSA's.</p>	<p>Junco and Lindsell have volunteered to serve on the organizing committee. Others interested in doing so should e-mail Sum.</p>
Adjournment	Dr. del Junco		